

## Irving Elementary

**Start Time 7:50 AM; Dismissal 3:00 PM**  
 500 West Clinton Avenue || 515.961.9560 || <http://www.indianola.k12.ia.us>

### Highlights

[Lunch Menu](#)

[Irving Events](#)

- ✓ 2022-23 Calendar
- ✓ Irving Yearbook
- ✓ Student Classroom Placement for 2022-23
- ✓ Enrollment for 2022-23

[District/Community Events](#)

- ✓ Moving? Change of Address Form

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- ✓ New Bus Pass Procedure



**Now Enrolling New Preschool & Kindergarten Students for 22-23!**

If your child will turn 5 on or before September 15th (or 4 by September 15th for preschool), enroll them now for fall!

**Required Documents for New Students:**

- Immunization Records
- Proof of Residence (for Kindergarten)
- Child Health Form (for Preschool)

**Additional Information:**

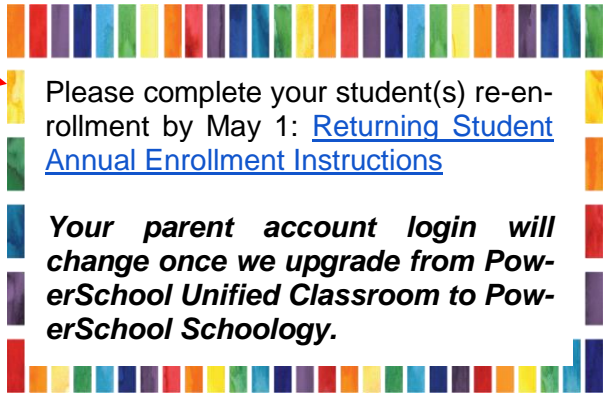
[District Enrollment](#)



Our **guideline-for-success** focus for the month of May will be **Growing**.

We will focus on always striving to progress academically, understanding that mistakes are part of growing, and always improving ourselves.

Activities and learning opportunities will engage students in learning about moving forward, putting forth their best effort, and never giving up.



Please complete your student(s) re-enrollment by May 1: [Returning Student Annual Enrollment Instructions](#)

**Your parent account login will change once we upgrade from PowerSchool Unified Classroom to PowerSchool Schoology.**



**\*\*\*NEW\*\*\***. Starting this school year, **bus passes will now be approved by the Transportation Department and not your student's school office.** The request will need to be submitted **no fewer than 3 business days** before the day of the trip to allow for proper planning. Passes normally will be approved as long as there is room on the bus and the request is submitted on time. To contact Transportation, please call 515-961-9592 or e-mail [ryan.whitesitt@indianola.k12.ia.us](mailto:ryan.whitesitt@indianola.k12.ia.us).

## Lunch Menu [\(back to Highlights\)](#)

Lunch Menu Indianola Schools offers lunch and breakfast each day. Menus are available here: [Irving Menu](#).

The following options are offered daily:

- Breakfast: Assorted Cereals and Mozzarella Stick
- Lunch: Yogurt, Cheese Stick, Goldfish and Granola

Monday May 2	Tuesday May 3	Wednesday May 4	Thursday May 5	Friday May 6
Day 3	Day 4	Day 5	Day 6	Day 1
<b>*** Menus are subject to change without notice. ***</b>				
Breakfast	Breakfast	Breakfast	Breakfast	Breakfast
Assorted Cereal Mozzarella Cheese Stick Fruit	French Toast Sticks Fruit	Chocolate Breakfast Bread Fruit	Lil' John Donut Fruit	Mini Cinnis Fruit
Lunch	Lunch	Lunch	Lunch	Lunch
Popcorn Chicken Roll Corn Fruit Fresh Carrots	Walking Taco Cheddar Cheese Sauce Fiesta Beans Fruit Lettuce Salsa	Grilled Cheese Steamed Broccoli Fruit Fresh Carrots	French Toast Sticks Sausage Patty Tater Tots Fruit Fresh Carrots	Pepperoni Pizza Green Beans Fruit Cucumber

1% white milk, chocolate milk and water are always offered with lunches.

If you need assistance, the free and reduced meal application is available here: [Free-and-Reduced-Meal-Application-Information](#). Indianola Schools is an equal opportunity provider. || **\*\*\* Menus are subject to change without notice. \*\*\***

*FREE  
LUNCH  
ANY ONE?*

The USDA recently extended the Summer Food Program guidelines for emergency COVID meals for all school-aged children. Breakfast and lunch meals will be **FREE TO ALL students until funds run out.**

**fyi,** Irving Events

(back to [Highlights](#))

Link to the Year-Round Calendar: [2021-22 Year-Round Calendar](#)

Newly added to the district website: [2022-23 Year-Round Calendar](#)



**Every Wednesday..... Early Dismissal (2:00 for bus riders/2:05 for pick up/ walkers.)**

- May 2..... PTO Meeting, 7 p.m. (in-person at Irving library and on Zoom)
- May 10..... 4<sup>th</sup> Gr Field Trip to Neal Smith Wildlife Refuge, 9:00-1:00  
 5<sup>th</sup> Gr Band, Orchestra and Chorus Concert; 6:00 PM; IHS.
- May 11..... 5<sup>th</sup> Gr Field Trip to Middle School, 8:00-9:25
- May 12..... 5<sup>th</sup> Gr Field Trip to State Capitol, 9:10-11:30
- May 16..... 5<sup>th</sup> Gr Field Trip to Fair Grounds/Pioneer Day, 8:45-2:20
- May 17..... All **library books need to be checked in.**
- May 20..... Irving Field Day. Rain date is May 23.
- May 24..... Last Day for **KG** Students  
**KG** Graduation/Field Trip, 10:00 at Memorial Park. More info will be shared around the beginning of May.  
 2<sup>nd</sup> Gr Field Trip to Living History Farms, 9:30-11:45  
 1<sup>st</sup> Gr Field Trip to Blank Park Zoo, 9:30-11:45  
 4<sup>th</sup> Gr Picnic, Moats Park, 10:30-1:30
- May 25..... 3<sup>rd</sup> Gr Picnic, Moats Park, 10:45-1:45
- May 26..... 2<sup>nd</sup> Gr Picnic, Moats Park, 10:30-12:30
- May 27..... 1<sup>st</sup> Gr Picnic  
 Last Day of School, **1:30 Dismissal**



**2021-22 Irving Yearbook**



Yearbooks will be distributed during the last week of school.

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## Student Classroom Placement for 2022-23

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Assigning Students to Classrooms - Elementary teachers will soon begin assigning students to classrooms for next school year. Students will be assigned to classes for next school year by their current teachers and administrator, who are in the best position to make these recommendations. The teachers have worked with the children throughout the year and are able to identify their strengths and areas of needed support. Teachers consider many factors as balanced classes are prepared. These factors include:

- academic abilities
- social skills
- gender balance
- individual learning styles and needs
- student personality and interactions
- combinations of students to avoid
- class size

The Goal of the Classroom Assignment Process - The goal of the class assignment process is to produce a diverse combination of student groups who will work well together in the academic setting. This important task is vital to the creation of a positive class environment, which enables students to function to the best of their abilities. Students are assigned to classes based upon the best possible match of teaching skills and interpersonal needs of students.

Parent Input – We Need Your Support and Input! - Parents who feel the need to provide input about their child's placement should contact the building administrator and request the Elementary Parent Input form from the school office. It is important to note that a request for a specific teacher is not appropriate. When providing input, please share your child's strengths or weaknesses in writing to the administrator. The information will be considered during the class placement process. However, the act of submitting written information or a request does not guarantee placement in a particular class.

Please respect the teachers' and administrator's professional judgment. It is important to note that the teachers and administrator hand place every child. We have each student's best interests in mind as class selections are made. Please have your input into the school by **Friday, May 6, 2022**.

Thank you for your support and cooperation!

Mr. Timmerman, Emerson Elementary  
Mr. Morris, Irving Elementary

Mr. Johnson, Whittier Elementary  
Mrs. Naughton, Laura Ingalls Wilder Elementary

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## District and Community Events (back to [Highlights](#))

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You can search/subscribe to upcoming events in the district's  
**Digital Backpack:**  
[www.indianola.k12.ia.us/digital-backpack](http://www.indianola.k12.ia.us/digital-backpack)

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### Change of Address

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**Are you moving?** Or have you moved recently? If so, please complete and return the [Change of Address Form](#) with your proof of residence, as outlined below, as soon as possible to Denise Moss, District Enrollment Coordinator. You may drop them off at the District Office, email them to [enrollment@indianola.k12.ia.us](mailto:enrollment@indianola.k12.ia.us), or fax them to 515-961-9502.



A copy of **one** of the following documents will suffice as proof of residence, **as long as it is complete, and lists the custodial parent/guardian's current residential address:**

- Printed Verification Page from the [Warren County Assessor site](#)
- Current Mortgage Statement or Current Property Tax Document
- Lease Agreement with Term Listed, signed by Landlord and Parent/Guardian
- Settlement Statement or Warranty Deed from New Home Closing
- Purchase Contract with Possession/Closing Date, signed by All Parties; or
- Current Utility Bill or Utility Deposit Receipt with Service Address and Service Dates shown.

**Please allow at least three business days for transportation changes,** and contact Denise with any questions. Thank you.


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### Volleyball

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#### **Volleyball Camps (see Digital Backpack):**

The Indianola Coaching Staff has released volleyball camp dates for girls in grades 3rd through 8th Grade (22-23 school year). The camp will be in the morning each day of July 5, 6, 7, 8. Camp registration forms will be available on Tuesday, April 19. The cost of the camp is \$45!

Each Camper will go away with some  Swag!

## Warren Co. Girls' Wrestling Club

- When:** Every Sunday, 2:00-4:00pm beginning May 1
- Where:** Indianola High School Wrestling room
- Who:** Any female interested in learning the great sport of wrestling!  
**\*\*ALL AGES, ABILITY, EXPERIENCE LEVELS WELCOME\*\***
- Cost:** NO COST-This is a FREE practice to build experience and mat time!
- What to bring:** wrestling shoes (if possible), workout clothes, mouthguard (with braces), headgear (recommended), water bottle

## Building Notes (back to [Highlights](#))

**The bell rings at 7:50 AM.** Your child will be counted tardy starting at **7:51** either as **excused:**

- |   |   |
|---|---|
| <ul style="list-style-type: none"> <li>• illness,</li> <li>• family emergencies,</li> <li>• recognized religious observances,</li> <li>• to accompany parents out of town, to attend funerals, etc.;</li> </ul> | <ul style="list-style-type: none"> <li>• appointments that cannot be scheduled outside the school day,</li> <li>• school-sponsored or approved activities;</li> </ul> |
|---|---|

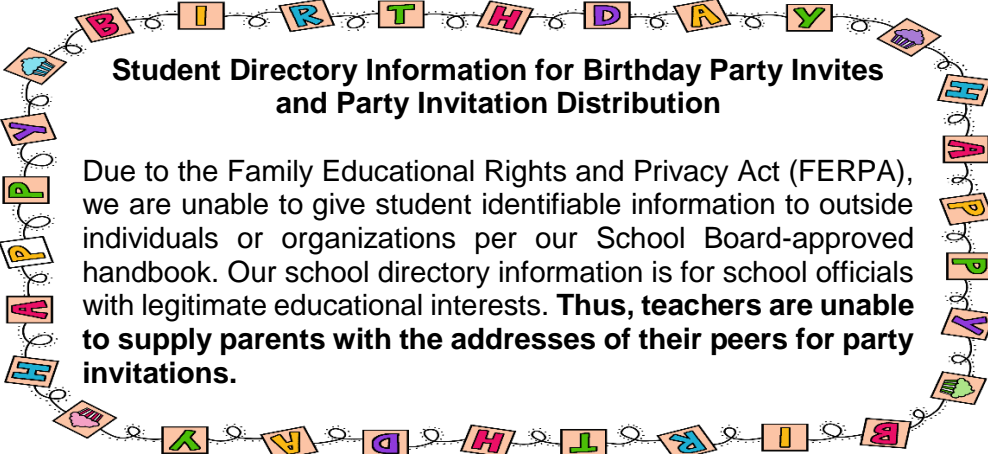
**or unexcused with no note from the parent or for simply being late.** Unexcused absences also include, but are not limited to:

- |  |   |
|--|---|
| <ul style="list-style-type: none"> <li>• shopping,</li> <li>• hunting,</li> <li>• concerts,</li> </ul> | <ul style="list-style-type: none"> <li>• preparation/participation in parties/celebrations,</li> <li>• and employment.</li> </ul> |
|--|---|

Truancy will not be tolerated by the board. .... Ref.: **School Board Policies 501.3, 501.9, 501.10**

**You are now able to view absences and tardies by accessing your PowerSchool portal account.**

As a courtesy, please call or email any changes to your child's pick-up arrangements for that day by **12:30 PM** unless you have an emergency.



**Student Directory Information for Birthday Party Invites and Party Invitation Distribution**

Due to the Family Educational Rights and Privacy Act (FERPA), we are unable to give student identifiable information to outside individuals or organizations per our School Board-approved handbook. Our school directory information is for school officials with legitimate educational interests. **Thus, teachers are unable to supply parents with the addresses of their peers for party invitations.**

## Student Drop-Off/Pick-Up Information

Our student drop-off/pick-up procedures are designed to maintain a safe and orderly arrival and dismissal for you, our students, and our staff. The following link provides a general awareness to all involved as well as provide information that will help expedite the process: [Student Drop-Off/Pick-Up Information](#)



Our Lost and Found rack is now in the hallway across from the gym for parents to check out.

Please put your child's name on the labels of coats, sweatshirts, lunch boxes, etc., so we can return the lost items—even if you only put the first name.

### Exiting the Building:

- Kindergarten, 2<sup>nd</sup> and 4<sup>th</sup> grades will enter/exit through the **southwest doors**.
- 1<sup>st</sup>, 3<sup>rd</sup> and 5<sup>th</sup> grades will enter/exit through the **north door**.

Families with children in multiple grade levels may decide on one designated pick-up area. Please notify the classroom teachers of your decision.

### Guidelines for Indoor Recess:

If the temperature and/or feels-like temperature is 10° or below or 100° and above, students stay inside for recess.

Students will also come into the building starting at 7:30 in the morning.

## Recess and Lunch Time Reminders:

### AM Recess

K	9:25-9:40
1 <sup>st</sup> /2 <sup>nd</sup>	9:50-10:05

### PM Recess

3 <sup>rd</sup> /4 <sup>th</sup>	2:00-2:15
1 <sup>st</sup> /2 <sup>nd</sup>	2:25-2:40
K	2:40-2:55

Lunch	Time	Recess
1 <sup>st</sup>	11:05-11:25	11:25-11:50
2 <sup>nd</sup>	11:20-11:40	11:40-12:05
3 <sup>rd</sup>	11:35-11:55	11:55-12:20
4 <sup>th</sup>	11:50-12:10	12:10-12:35
5 <sup>th</sup>	12:05-12:25	12:25-12:55

### Cell Phones/Electronic Communication Devices

Students may possess a cellular telephone or other electronic communication devices (ECD) in school and at school related functions provided that **during school hours and on school vehicles the cell phone or ECD is powered off, concealed and not in use.**

Students are prohibited from using a cell phone or having it powered on during the school day.

**Notes from the Transportation Department:**

All bus students are expected to wear their seat belt during their bus route. If you child is having trouble with the seat belt, please ask the bus driver for help.

The middle school is a transfer point **only** for before and after school. Parents should be dropping off and picking up their children at their attendance center if they have plans other than their typical bussing needs.

According to the Student Transportation Handbook (found on the Indianola website): ‘ . . . *Elementary parents cannot pick up or drop off elementary students at the Middle School for transportation.*’

**\*\*\*NEW\*\*\***. Starting this school year, bus passes will now be approved by the Transportation Department and not your student’s school office. The request will need to be submitted **no fewer than 3 business days** before the day of the trip to allow for proper planning. Passes normally will be approved as long as there is room on the bus and the request is submitted on time. To contact Transportation, please call 515-961-9592 or e-mail [ryan.whitesitt@indianola.k12.ia.us](mailto:ryan.whitesitt@indianola.k12.ia.us).



**NOTICE OF NONDISCRIMINATION**

It is the policy of the Indianola Community School District not to discriminate on the basis of race, color, national origin, sex, disability, religion, creed, age (for employment), marital status (for programs), sexual orientation, gender identity and socioeconomic status (for programs) in its educational programs and its employment practices. There is a grievance procedure for processing complaints of discrimination. If you have questions or a grievance related to this policy please contact Special Programs Coordinator, 1301 East 2<sup>nd</sup> Avenue, Indianola, Iowa 50125, 515-961-9500. [spcoordinator@indianola.k12.ia.us](mailto:spcoordinator@indianola.k12.ia.us).

..... **Code No. 102.E3**

It is the policy of the Indianola Community School District not to discriminate on the basis of race, color, national origin, sex, disability, religion, creed, age (for employment), marital status (for programs), sexual orientation, gender identity and socioeconomic status (for programs) in its educational programs and its employment practices. There is a grievance procedure for processing complaints of discrimination. If you have questions or a grievance related to this policy please contact Director of Human Resources, 1301 East 2<sup>nd</sup> Avenue, Indianola, Iowa 50125, 515-961-9500, [hrdirector@indianola.k12.ia.us](mailto:hrdirector@indianola.k12.ia.us).

..... **Code No. 102.E2**

504 Coordinator  
 Special Programs Coordinator Sarah Baker  
 1301 East 2<sup>nd</sup> Avenue  
 Indianola, IA 50125  
 (515)961-9500; Ext. 3114

Title IX  
 HR Director Mimi Kelly-Meyer  
 1301 East 2<sup>nd</sup> Avenue  
 Indianola, IA 50125  
 (515)961-9500; Ext. 1502

who has been designated by the school district to coordinate the school district’s efforts to comply with the regulations implementing Title VI, Title VII, Title IX, the ADA, § 504 and Iowa Code 280.3 (2007).