

## Irving Elementary

Start Time **7:50 AM**; Dismissal **3:00 PM**  
 Wednesdays: 7:50-2:00 PM  
 500 West Clinton Avenue || 515.961.9560 || <http://www.indianola.k12.ia.us>

### Highlights

[Irving Menu](#)

[Irving Events](#)

[District/Community Events](#)

- ✓ Moving? Change of Address Form

[Building Notes](#)

- ✓ New Bus Pass Procedure

Please call or email your student's absence as soon as possible. If emailing, send your email to **both the teacher and me** since the teacher may be gone. Include your student's reason for an absence when calling or emailing the office. --Thank You!

### At Irving We Are...

- S** Safe
- T** Trustworthy
- R** Respectful & Responsible
- O** On Time & On Task
- N** Neighborly
- G** Growing

Irving will focus on what it means to be respectful during the month of November. We have a variety of classroom and school-wide activities scheduled.



Indianola Schools offers lunch and breakfast each day. Menus are available here: [Irving Menu](#).

If you need assistance, the free and reduced meal application is available here: [Free-and-Reduced-Meal-Application-Information](#). Indianola Schools is an equal opportunity provider.

**\*\*\* Menus are subject to change without notice. \*\*\***



Please come in the building to check our lost and found area for items that belong to your student. ALL UNCLAIMED ITEMS WILL BE DONATED ON JANUARY 10.



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## District/Community Events

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You can search/subscribe to upcoming events in the district's Digital Backpack:

[www.indianola.k12.ia.us/digital-backpack](http://www.indianola.k12.ia.us/digital-backpack)

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## Change of Address

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**Are you moving?** Or have you moved recently? If so, please complete and return the [Change of Address Form](#) with your proof of residence, as outlined below, as soon as possible to Denise Moss, District Enrollment Coordinator. You may drop them off at the District Office, email them to [enrollment@indianola.k12.ia.us](mailto:enrollment@indianola.k12.ia.us), or fax them to 515-961-9505.



Please allow **at least three business days** for transportation changes, and contact Denise with any questions.

Thank you!

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## Building Notes

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Please click here for miscellaneous building and district notes: [Miscellaneous Building and District Notes](#)

[Elementary Handbook for Students and Parents](#)

**The bell rings at 7:50 AM.** Your child will be counted tardy starting at **7:51** either as **excused or unexcused with no note from the parent or for simply being late.**

### Notes from the Transportation Department:

#### [School Bus Expectations](#)

\*\*\***NEW**\*\*\*: Starting this school year, bus passes will now be approved by the Transportation Department and not your student's school office. The request will need to be submitted **no fewer than 3 business days** before the day of the trip to allow for proper planning. Passes normally will be approved as long as there is room on the bus and the request is submitted on time. To contact Transportation, please call 515-961-9592 or e-mail [ryan.whitesitt@indianola.k12.ia.us](mailto:ryan.whitesitt@indianola.k12.ia.us).